

**Recreation Commission Meeting Minutes**  
**Wednesday, February 11, 2026**  
**4:30 City Hall Board Room**

In Attendance: AJ Fox- Director, Brittany Bayles- Recreation Admin Coordinator, Miranda Edwards- Athletics Coordinator, Stan Rogers, Leslie Brasfield, Leslie Trussler, Brent Parsley, Dr. Prater Powell.

1. Roll call of attendance
2. Approval of agenda for Wednesday February 11, 2026. A motion of approval is made by Leslie Brasfield with second by Dr. Prater Powell. All approve
3. Approval of meeting minutes from Wednesday, November 12, 2025. A motion of approval is made by Leslie Trussler with a second by Stan Rogers. All approve.
4. None
5. Programs Report
  - A. **Recreation Center Statistics:** We have an estimated guest count of 9,936 for January 2026, compared to 9,266 in January 2025. This number does not include those who visited the facility for an open swim, youth wellness room party, swim lesson, private swim party, gymnastics or dance class. In January 2026, there was a counted total of 4,443 active memberships.
  - B. **Ice Skating Rink:** The 2026 Ice Rink ran from Dec 12, 2025- Jan 9, 2026. There was an attendance of 902 this season compared to 907 in the 2025 season.
  - C. **Ladies Night:** The first Ladies Night of 2026 will be on February 20 from 6pm – 8pm.
  - D. **Upcoming Lifeguard Courses:** The first Lifeguard Course of 2026 will be held February 21 - March 7<sup>th</sup>. It is \$55 to take the course and work at the Recreation Center, or \$350 to just take the course.
  - E. **Amazing Family Night:** Amazing Family Night will be held on Saturday, February 28 from 6pm – 8pm sponsored by Manchester’s Kiwanis Club.
6. Maintenance

- A. **Water Line Repair/ Backflow Preventer:** The 6-inch water line has been replaced but does have small leak. To remedy the remainder of the line to prevent leaking, it has been recommended to replace 200ft of the water line with 2.5-inch copper piping at cost of \$31,285.00. While these repairs will fix the issue, it has also been recommended to consider this project for the fiscal year of 2027 budget. Aside from the water line, the backflow preventer is estimated to cost \$25,000 to replace.
- B. **Spin bikes:** All spin bikes have been serviced by staff members from the Public Works Department.
- C. **Fire Alarm System Replacement:** BankPAK is expected on site on February 12 to continue installation. Unfortunately, inclement weather and parts on backorder has delayed the installation from it's projected start and end date. The total cost of the project will be \$47,629 to complete.

7. Old Business:

- A. **New Strength Equipment:** The Recreation Center has received a total of 9 new equipment pieces; 4 pieces that replaced equipment that was original to the opening of the Recreation Center in 2003 and 5 pieces that have never been offered before.
- B. **Rec+:** The Recreation Center is moving to a new software to process memberships, facility rentals, and program registrations in a more user-friendly way to make transactions easier for guests. It will be replacing RecTrac, the same system used since 2003. Launching Rec+ should be no later than Mid-March.

8. New Business:

- A. **Recreation Center Basketball Court Floor:** The basketball gym will undergo repairs by Finchum Sport Floors to patch and repair 1000 square feet, as well as re-sanding the entire floor, re-painting the sports lines, and replacing 4 volleyball cover plates. The total cost of the project is \$81,800.00, with insurance covering \$67,076. This means that the City of Manchester will only pay \$14,724 to complete the repair.
- B. **Renovations:** Discussion about Recreation Center Renovations Priority 1 given out with price breakdowns and why they are necessary.
- C. **Personnel:** New personnel have been introduced to the Recreation Center including Front Desk Attendant Alyssa Hemphill, Front Desk Attendant

Jessica Deslandes, Aquatics Manager Jordan Adcock, and Recreation Administrative Coordinator Brittany Bayles. Currently the custodian position is vacant.

9. Park Updates

1. **Hired 2 Full Time Employees:** Kyle Deavers & Randel Hickerson. They are doing everything from light maintenance, groundskeeping, cutting grass, and lining ball fields.
2. **Playground Cleaning:** Pressure washing the play equipment and pavilions, cleaning up the mulch, replacing the slide parts, working on playground deck issues that were rusted with Public Works Department, and eventually pressure washing the entire greenway.
3. **Dugout Repairs:** National League dugouts have been completely remodeled. Miller Field is next on the list. The cost is approximately \$300 per dugout. Painting will be next when all are repaired.
4. **Fence Upgrades:** Repairing what can be repaired and painting fences black.
5. **Skate Park Add Ons:** A new shade structure and picnic tables have been added to the skate park.
6. **New Sports:** Meetings with leagues to work on obtaining more practice fields for more sports. Boys' softball league is a possibility. Girls flag football practicing on our fields. Working with soccer camps with Motlow and Tournaments. Several already booked; plan to have a minimum of 3 a month March- September.

10. Next Meeting: Wednesday, March 11, 2026 at City Hall Board Room

11. Adjournment

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Katie West', with a small flourish at the end.

Katie West